



## REQUEST FOR QUOTATION

### PROJECT: DISPOSAL OF UNSERVICEABLE NTA SERVICE VEHICLES

Disposal Committee Resolution No.: 2025 - 001

The NATIONAL TOBACCO ADMINISTRATION (NTA), through its Disposal Committee invites interested parties to bid for the sale of the unserviceable NTA service vehicles, a total sum of ₱199,980.00 being the Agency Estimate, under the contract for the “**Disposal of Unserviceable NTA Service Vehicles**”, broken down into two (2) lots, as follows:

Lot 1	Disposal of One (1) Toyota Revo GLX M/T 1999	₱ 53,370.00
Lot 2	Disposal of Three (3) Toyota Revo GLX M/T 1999	₱ 146,610.00

Quotations received below the Agency Estimate will be automatically rejected.

1. The NTA now invites quotations for the “**Disposal of Unserviceable NTA Service Vehicles**”. Disposal of Goods is required for a period of fifteen (15) calendar days, upon receipt of the Notice to Proceed.
2. A complete set of Specifications and Quotation Form may be acquired by interested parties from **Mr. GERALD C. GUZMAN**, from the address below.
3. A copy of your **Business/Mayor’s Permit**<sup>1</sup> and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Mayor’s/Business Permit.
4. The **Omnibus Sworn Statement**<sup>2</sup> (for ABC’s above Php 50k) (GPPB-prescribed forms), **Income/ Business Tax Return**<sup>3</sup> (for ABC’s above Php 500k) will also be required to be submitted.
5. Quotations must be delivered to the address below on or before March 3, 2025, at 5 P.M.
6. The NTA reserves the right to accept or reject any quotation prior to contract award, without thereby incurring any liability to the affected interested parties.

For further information, please refer to:

**ZENAIDA T. ARROJO**  
National Tobacco Administration  
11<sup>TH</sup> Floor, The Upper Class Tower, Quezon Avenue corner  
Scout Reyes St., Quezon City  
Tel No. 372 3188;  
Website Address: [nta.da.gov.ph](http://nta.da.gov.ph)

**ZENAIDA T. ARROJO**  
Chairperson, NTA-BAC

1 In case of recently expired Mayor’s/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.  
2 In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.  
3 Manually filed tax returns or filed through the EFPS

