



**INVITATION TO BID FOR THE PROJECT: SUPPLY AND DELIVERY OF  
MATERIAL INPUT REQUIREMENTS FOR THE GULAYAN AT MANUKAN SA  
BARANGAY (GMB) 2024 OF THE NATIONAL TOBACCO ADMINISTRATION  
ILOCOS NORTE BRANCH OFFICE**

**(PB 2024-09-01)**

1. The *NATIONAL TOBACCO ADMINISTRATION ILOCOS NORTE BRANCH OFFICE (NTA-INBO)* through the NGA, the General Appropriations Act intends to apply the sum of Php 2,085,000.00 being the ABC to payments under the contract for **Supply and Delivery of Material Input Requirements for the Gulayan and Manukan Sa Barangay (GMB) 2024 of the National Tobacco Administration Ilocos Norte Branch Office**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *NTA Ilocos Norte Branch Office* now invites bids for the above Procurement Project. Delivery of the Goods is required within nineteen (19) calendar days after the receipt of the Notice to Proceed. Bidders should have completed, within five years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *National Tobacco Administration Ilocos Norte Branch Office* and inspect the Bidding Documents at the address given below during **Monday to Friday – 8:00AM to 5:00PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 19, 2024 to October 14, 2024** from the given email address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00)** and shall be paid to the Cashier of the agency.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of Bids.

The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6. The NTA Ilocos Norte Branch Office will hold a Pre-Bid Conference on **October 1, 2024 at 09:00 AM** at the NTA Ilocos Norte Branch Office Conference Room, Brgy Tabug, City of Batac, Ilocos Norte, which shall be open to prospective bidders.



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**NATIONAL TOBACCO ADMINISTRATION**  
Ilocos Norte Branch Office



7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **October 14, 2024 at 8:30AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **October 14, 2024 at 9:00AM** at the NTA Ilocos Norte Branch Office Library and Training Hall, Brgy Tabug, City of Batac, Ilocos Norte. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The NTA Ilocos Norte Branch Office reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**DIVINA D. PAGDILAO**

Chief Agriculturist, Operations Division  
NTA Ilocos Norte Branch Office  
City of Batac, Ilocos Norte  
CP No. 0915 273 3657  
NTA Tel. No. (077) 770 5988  
NTA email address: [ntailocosnorte@gmail.com](mailto:ntailocosnorte@gmail.com)

**DIVINA D. PAGDILAO**

Chairman, BAC- NTA IN BO

12. You may visit the following websites to download the bidding documents/ITB:  
[www.philgeps.gov.ph](http://www.philgeps.gov.ph)